

## Setting up the Email Notification Option on the American Modern Policy Documents Portal

1. After you've accessed the portal, click on the 'Preferences' tab.
2. You will see a box asking for the email address you would like to be notified with. Enter your email address,
3. then click 'Save Changes'

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**2** You have not set up email notifications yet. Enter your email to begin notifications.  
Email Address:

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**3** Save Changes

4. After clicking 'Save Changes', you will see the following message indicating you will receive an email for validation.
5. If you accidentally entered the wrong email address, or if you email address changes in the future, simply click 'Cancel Notifications' and start over.

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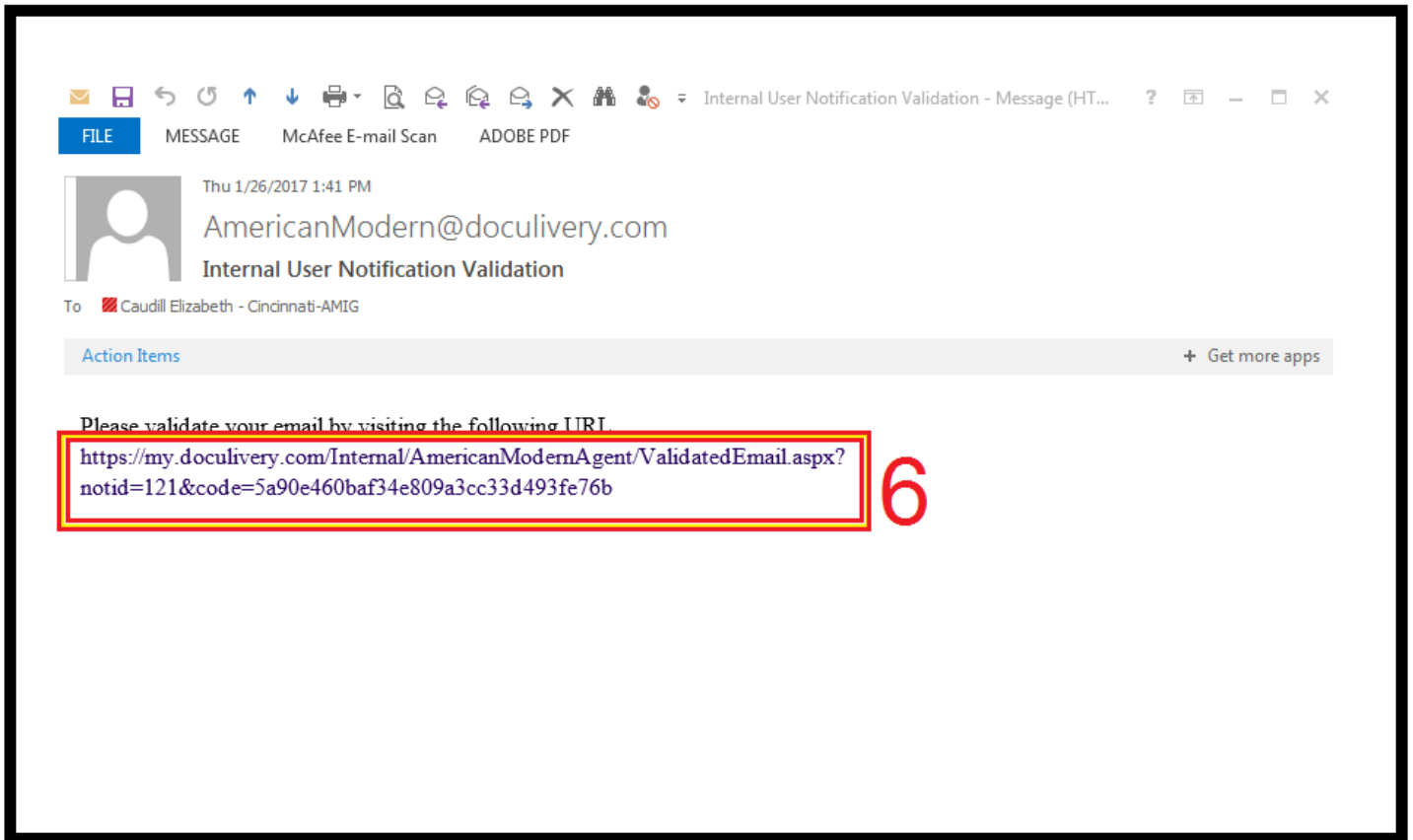
**4** In viewing a single statement's PDF: View PDF in browser ▼

**5** An email has been sent to ecaudill@amig.com with a validation link. Once you click the link in the validation email, notifications will begin. Cancel Notifications

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Save Changes

6. You will receive a validation email from [AmericanModern@doculivery.com](mailto:AmericanModern@doculivery.com). There will be link as shown below. Click on this link for validation.



7. Once you click the link, if the validation is successful, a tab in your web browser will open and you will see the following message.

